



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | |
|---|---|
| 1. Name of the Institution | KANO HAR LAL SNATAKOTTAR MAHILA MAHAVIDYALAYA, MEERUT |
| Name of the head of the Institution | Dr. Kiran Pradeep |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 01212518472 |
| Mobile no. | 9897901360 |
| Registered Email | klsmmv@kanohar.org |
| Alternate Email | klsmm.naac@gmail.com |
| Address | Sharda Road, Brahmपुरi |
| City/Town | Meerut |
| State/UT | Uttar pradesh |
| Pincode | 250002 |

| 2. Institutional Status | | | | | |
|---|-------|---|----------------------|---------------------------------------|-------------|
| Affiliated / Constituent | | Affiliated | | | |
| Type of Institution | | Women | | | |
| Location | | Urban | | | |
| Financial Status | | Self financed and grant-in-aid | | | |
| Name of the IQAC co-ordinator/Director | | Dr. Kiran Pradeep | | | |
| Phone no/Alternate Phone no. | | 01212518472 | | | |
| Mobile no. | | 9897901360 | | | |
| Registered Email | | klsmmv@gmail.com | | | |
| Alternate Email | | klsmm.naac@gmail.com | | | |
| 3. Website Address | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | http://kanohar.org/KLPG/agar | | | |
| 4. Whether Academic Calendar prepared during the year | | Yes | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | https://www.kanohar.org/klpg/links | | | |
| 5. Accrediation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | B | 2.30 | 2011 | 08-Jan-2011 | 07-Jan-2016 |
| 2 | B+ | 2.51 | 2016 | 05-Nov-2016 | 04-Nov-2021 |
| 6. Date of Establishment of IQAC | | | 15-Feb-2010 | | |
| 7. Internal Quality Assurance System | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | |
| Item /Title of the quality initiative by IQAC | | Date & Duration | | Number of participants/ beneficiaries | |
| Policies information- | | 14-Aug-2019 | | 20 | |

workshop

2

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | 2020 0 | 0 |

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Class test were conducted for B.A. and B.Com. students. 2. Students were made aware about digital learning. 3. Making Parents aware about their wards short attendance through phone. 4. Distribution of time table to the student at the time of admission. 5. TET Class were given to B.ED Students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|---|---|
| Orientation program of the faculty is to be done. | Two day orientation program was done of the faculties before the starting of the regular classes. |
| Induction program of the students should be done within a week of the | Induction program was conducted by every department within a week of the |

| | |
|--|--|
| starting of the classes. | starting of the classes. |
| Use of ICT should be increased in teaching. | Departments have increased the use of ICT in their teaching. |
| Efforts should be made to involve more and more students in our annual educational event 'Saarthak' and to use games and models. | Saarthak was not held due to Covid 19. |
| Efforts should be made to increase participation of parents in Saarthak. | NA |
| More and more students should be encouraged to participate in sport activities in and out of the campus. | NA |
| Sports day will be celebrated. | NA |
| Remedial classes for spellings continued to be conducted by Hindi department. | Remedial classes were conducted by Hindi department. |
| Teachers Day will be celebrated. | Teachers day was celebrated . |
| International Women day will be celebrated. | International Women Day was celebrated. |
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| | |
|--|-------------|
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | Yes |
| Date of Visit | 05-Nov-2016 |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2020 |
| Date of Submission | 11-Mar-2020 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- All the faculty positions are filled before the starting of the new academic session so that classes can be conducted regularly.
- Time Table is made before

the starting of the session & given to the students at the time of admission • All the faculties are given their class schedule & subject files before the starting of the classes. • Number of lectures for each subject is decided according to the syllabus. • Faculties prepare their lecture in advance according to the schedule. • Classes are held regularly. • Every department has their own departmental library .We also have a rich central library in which journals are also subscribed. • Different teaching methods are used by the faculties to make their teaching more effective. • Lecture method • Blackboard method • Use of charts / models and demonstration during the lecture. • Regular practical classes in the concerned subjects. • Seminars / Presentation by the students. • Different activities like Quiz, role play, extempore, educational trips are organized for the students. • Guest lectures, special talks are also organized for the students. • Micro & macro teaching • As prescribed in their syllabus, B.Ed. 2nd year students go for 16 week internship. • Remedial or extra classes are conducted on the basis of requirement. • Class test, internal-exam, regular assessment in practical classes are done for the improvement of the students. • English speaking classes & Hindi spelling classes are also organized for the students. • Each and every department maintains a record of class tests, project works etc. • The result is analyzed and actions are taken accordingly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil | Nil | Nil | 0 | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil | Nil | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil | Nil | Nil |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| Nil | Nil | 0 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
|-------------------------|--------------------------|---|

| | | |
|---------------------------|-----------|----|
| BEd | Education | 28 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | No |
| Employers | No |
| Alumni | No |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|---|
| Feedback Obtained |
| Feedback was obtained online through Google form due to lockdown of Covid-19. |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| Nill | Nil | 0 | 0 | 0 |
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 1590 | 180 | 29 | 22 | 51 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|---------------------------|---------------------------------|
| 51 | 51 | 79 | 0 | 0 | 5 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, teachers are made mentors of the students. This practice was implemented in the current session but due to Covid-19 we were not able to get the desired results.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 1770 | 51 | 1 : 35 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 23 | 12 | 11 | 2 | 6 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-----------------------|--|
| 2019 | Dr. Kiran Pradeep | Principal (in-charge) | Raja Ravi Verma Digital Painting Award |
| 2019 | Dr. Kiran Pradeep | Principal (in-charge) | Rajeev Verma Award |
| 2019 | Dr. Kiran Pradeep | Principal (in-charge) | S.H. Raja Award |
| 2019 | Dr. Kiran Pradeep | Principal (in-charge) | Utkrishtha ShikShak Samman |
| 2019 | Dr. Kiran Pradeep | Principal (in-charge) | India Fame Award |
| 2019 | Dr. Kiran Pradeep | Principal (in-charge) | Kalasaadhak Samman |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BA | Nil | 2019-20 | 16/03/2020 | 31/08/2020 |
| BCom | Nil | 2019-20 | 16/03/2020 | 31/08/2020 |
| MA | Nil | 2019-20 | 16/03/2020 | 31/08/2020 |
| MCom | Nil | 2019-20 | 16/03/2020 | 31/08/2020 |
| BEd | Nil | 2019-20 | 16/03/2020 | 31/08/2020 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

No reforms initiated due to COVID-19 pandemic.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for external exams is provided by C.C.S. University. The college does not play any role in it. Academic calendar prepared by the college at the beginning of the session mentions the date of internal exam or tests. It is made available to all the faculties before the beginning of classes and students are also made aware about it in advance. All the academic and nonacademic activities are mentioned in the academic calendar. On the basis of that academic calendar departments prepare their own calendars, which include their classes and activities such as cultural events, sports day, annual function and guest lectures etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.kanohar.org/klpg/links>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| 060 | BA | BA III | 288 | 277 | 96.18 |
| 060 | BCom | BCOM III | 124 | 122 | 98.38 |
| 060 | BEd | B.ED II | 98 | 26 | 92.86 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.kanohar.org/klpg/links>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 0 | Nil | 0 | 0 |

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | Nil | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | NIL | NIL | Nil | NIL |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | NIL | NIL | NIL | NIL | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Drawing and Painting | 1 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| International | Music | 1 | Nil |
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Music | 4 |
| Drawing Painting | 4 |
| Library Science | 1 |
| English | 3 |
| Psychology | 5 |
| Economics | 2 |
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil | NIL | NIL | Nil | 0 | NIL | 0 |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil | NIL | NIL | Nil | 0 | 0 | NIL |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Presented papers | 4 | 5 | 0 | 0 |
| Attended/Seminars/Workshops | 0 | 5 | 0 | 0 |
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|--|--|--|
| Jal Vitran | Student Welfare Association NSS | 10 | 14 |
| Rangoli Competition | Department of Drawing and Painting | 3 | 27 |
| Road Safety | Road Safety Club | 2 | 6 |
| Guest Lecture | Medical Committee | 3 | 40 |
| Rangers Training Camp | Rover Rangers Cell | 2 | 100 |
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| Nil | Nil | Nil | 0 |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|------------------------------|---|----------------------|--|--|
| Chhota Pariwar Sukhi Pariwar | KLSSM | Family Planning | 2 | 28 |
| Kuposan ke prati jagrukta | KLSSM | Health Awareness | 2 | 28 |
| Green India Clean India | KLSSM | Save Environment | 4 | 28 |
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
|--------------------|-------------|-----------------------------|----------|

| | | | |
|-------------------|-----|-----|---|
| Nil | Nil | Nil | 0 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | Nil | Nil | 0 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------|--------------------|--------------------|---|
| Nil | Nil | Nil | 0 |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0 | 0 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Classrooms with Wi-Fi OR LAN | Newly Added |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar halls with ICT facilities | Existing |
| Campus Area | Existing |
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Alice for Windows | Fully | 6.0 | 2013 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|-----|-------------|-----|-------|-----|
| Text Books | 33050 | Nil | 155 | Nil | 33205 | Nil |

| | | | | | | |
|---------------------------|------|-----|-----|-----|------|-----|
| Reference Books | 1998 | Nil | Nil | Nil | 1998 | Nil |
| Journals | 512 | Nil | 4 | Nil | 516 | Nil |
| CD & Video | 103 | Nil | Nil | Nil | 103 | Nil |
| Weeding (hard & soft) | 828 | Nil | Nil | Nil | 828 | Nil |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 70 | 36 | 2 | 1 | 1 | 5 | 29 | 10 | 0 |
| Added | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 20 | 0 |
| Total | 70 | 40 | 2 | 1 | 1 | 5 | 29 | 30 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 30 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Nil | Nil |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| Nil | 598026 | Nil | 3493641 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---|
| Each department has its own staff room. Each department has been allotted fixed rooms for their PG classes and practical departments have their own labs. |
|---|

Classrooms to teach UG subjects are used by every department as per their time table. Every department has its own computer, classrooms are ICT enabled. Seminar hall and NRSC are used by the whole college. Periods are allotted to departments for using computer lab to teach their ICT papers. Students can use the facility of library and computer lab whenever they require. College has a vast open area which students use for their sports activities. The college has all the facilities of indoor outdoor games. There are separate rooms for NSS and Rover Rangers. The college has a separate examination room for conducting exams, a committee room for holding meetings and a common staff room.

<https://www.kanohar.org/klpg/links>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Samaj Kalyan(Govt. Body) | 1144 | 0 |
| Financial Support from Other Sources | | | |
| a) National | Nil | 0 | 0 |
| b) International | Nil | 0 | 0 |

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| Nil | Nil | 0 | 0 |

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
| Nil | Nil | 0 | 0 | 0 | 0 |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 16 | 16 | 15 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-----------|--|--|------------|--|--|
| | | | | | |

| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Nil | 0 | 0 | Nil | 0 | 0 |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| Nil | 0 | 0 | 0 | 0 | 0 |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| Any Other | 1 |
| Any Other | 1 |
| Any Other | 1 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|------------------------------------|-----------------|------------------------|
| Badminton Competition | Intercollegiate | 5 |
| Kabaddi Competition | Intercollegiate | 12 |
| Athletics Competition | Intercollegiate | 12 |
| chess and Table tennis | College Level | 16 |
| Single Badminton | College Level | 30 |
| Single Double Badminton | College Level | 20 |
| Shot Put , Disc Throw High Jump | College Level | 42 |
| Kabaddi, Long Jump Shot pu | College Level | 35 |
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are part of different committees like Proctorial board, Cultural

Committee, Literary Council, Digital Committee, Medical Committee etc. Student volunteers in Proctorial Board help in maintaining discipline in the campus. Member students of different committees participate in different activities and play various roles during the session.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

2200

5.4.4 – Meetings/activities organized by Alumni Association :

A meeting is organized by the Alumni Association once a year. The Association is not registered, it is functioning on a college level.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Formation of different committees and each committee has separate coordinator, co-coordinators and representatives from all stakeholders of the college.
- Every department has their own Head of the Department who has the freedom to manage their own department.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--|---|
| Library, ICT and Physical Infrastructure / Instrumentation | Provision of Wi-fi in the campus for the use of learning. Well equipped, ICT enabled classrooms, Seminar hall. New books to be made available according to the updated syllabus. Updating of Computer lab in the Commerce department. Computer lab has been equipped with projector so that the students can be taught in a better way. |
| Teaching and Learning | ICT enabled teaching learning. Free Access to internet for faculties and students. Well maintained and updated library for quality study. Teaching through activities like quiz, seminar, presentation etc. If required, educational tips are organized for the students. Regular tests for internal assessments to maintain the quality of |

| | |
|----------------------------|---|
| | study. |
| Examination and Evaluation | Regular tests for internal assessment are conducted for maintaining the quality of study. |
| Human Resource Management | A lecture on How to use Yono App and make Investment Decision was organized for teaching, Non-teaching staff. Our Teaching, Non-teaching staff is covered under the PF ESI scheme. Maintenance of Grievance Redressal Cell and Women Welfare Association. A lady doctor visits the campus regularly whom our female teaching and non-teaching staff consults for their health issues. |
| Curriculum Development | Senior teachers are invited to the Board of Studies meetings at the University campus for the framing of new syllabus of their respective subjects. They also provide valuable insights and advice for the improvement of the current syllabus. |
| Research and Development | Whether they are research scholars or our faculties who are engaged in research, we provide them with all the possible facilities for research. There is an updated library and a computer lab which they can use any time. We also motivate our teachers to attend seminars and present/ write research papers. Some teachers are also Ph. D. Supervisors in our college. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--|
| Administration | <ul style="list-style-type: none"> • Different groups are made on Whatsapp for dissemination of information and ease of working. • Regular use of email and messaging for administration work. |
| Finance and Accounts | Accounts office is fully computerized and college accounts are maintained through Tally. • Salary is transferred directly in the account of the beneficiary. |
| Student Admission and Support | Admission of student is done by the University. The College does not play any role in it. But we keep in touch with our students with the help of internet apps like Whatsapp. |
| Examination | NA |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|---|---|-------------------|
| Nill | NIL | NIL | NIL | 0 |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|---|---|-----------|---------|--|--|
| Nill | Nil | Nil | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|------------|------------|----------|
| Refresher Course | 1 | 20/09/2019 | 04/10/2019 | 14 |
| Faculty Development Programme | 1 | 17/06/2020 | 30/06/2020 | 14 |
| Online Faculty Development Programme | 1 | 25/05/2020 | 08/06/2020 | 15 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 12 | 43 | 18 | 22 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|----------|--------------|----------|
| NIL | NIL | NIL |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audits are done regularly in the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| | | |
|--|-------------------------------|---------|
| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
| NIL | 0 | NIL |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | No | Nil |
| Administrative | No | Nil | No | Nil |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|---|
| There is no formal Parent Teachers Association in the college but parents are called for PTM by the individual department as and when required. |
|---|

6.5.3 – Development programmes for support staff (at least three)

| |
|---|
| <ul style="list-style-type: none"> • Provision of ESI / EPF facility. • Open door policy for grievance redressal. • Free medical consultation. |
|---|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|--|
| Free of cost English Speaking Classes for the students. • Remedial Classes for Hindi spellings • Free Personality Development classes for the students • Free computer classes • Free of cost TET coaching classes |
|--|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| Nil | Nil | Nil | Nil | Nil | 0 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|-----------|------------------------|------|
| | | | Female | Male |
| Nil | Nil | Nil | 0 | 0 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- We do not throw our green waste off the campus. We make compost from the leaves, branches and other bio-degradable waste. That compost is used in our campus as manure.
- Installation of LED lights for power saving.
- Plantation of trees in the campus.
- Installation of solar panels on the roof has helped us to reduce our carbon footprint and create renewable source of energy.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | 2 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|-------------------|--|--|------|----------|--------------------|------------------|--|
| Nil | Nil | Nil | Nil | Nil | NIL | NIL | Nil |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| Nil | Nil | Nil |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---------------------------|---------------|-------------|------------------------|
| Independence Day | 15/08/2019 | 15/08/2019 | 78 |
| Gandhi Jayanti | 02/10/2019 | 02/10/2019 | 76 |
| Republic Day | 26/01/2020 | 26/01/2020 | 81 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Use of green waste to make organic manure.
- Use of our own organic manure in the college.
- Ban on use of plastic in the campus.
- Distribution of cloth bags to discourage use of plastic.
- Making the students aware on how to keep the campus clean and green.
- Keeping water for birds in the summer.
- Planting trees in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES: The two best practices which have both added to the achievement and objectives of the college in terms of making our students more conversant, self confident, academically as well as professionally are as follows: **BEST PRACTICE 1:** • Implementation of class test and half yearly exams at undergraduate classes to improve the success ratio in main exams and to prepare the students for the main University exams. Class tests (B.A) and half yearly exam (B. Com.) for the UG classes were implemented in the academic session

2019-20. The main objective of this activity was to prepare the students for main exams as well as help them in developing good writing skills. In our institution we used to follow an annual examination pattern as per the university guidelines. It was felt that students needed some feedback on the basis of evaluation of their written performance before their exams on what and how to write answers to the questions so that they could get good marks. The Practice Unit tests are organized in each theory, foundation and qualifying paper of B.A. I, II and III year twice in a year (September/October and December) in every academic session. The whole paper (marks distribution and question pattern) is based on the university exam pattern. Maximum marks are 20 in B.A. and 50 in B. Com. for each paper. In the first and second year of U.G. programme, students attempt a descriptive question paper pattern and an objective paper pattern in the final year. The same pattern is followed in B. Com. I, II and III year. Evidence of Success: The results of this practice were more positive than expected. Students who participated in these exams and tests were very happy and reported in informal discussions that it really helped them in evaluating their mistakes and improving writing skills as well as learning time management for the main exams. Many students who appeared with full preparation in the class tests scored good marks than those students who did not appear. Problems encountered and resources required: The main problem was the attendance of the students. When students were informed in advance of the class test they came less in number. Half yearly exams at B. Com. level also saw less participation in first exam but their number increased gradually.

Other Notes (Optional): Initially we were quite doubtful in terms of its success and about the student participation in the whole process, but students appreciated it and participated in it with full interest. Best Practice 2:

Title of the Practice: Saarthak as Best Practice for Redefining the Teaching Learning Process. Goal: Saarthak, started in the year 2010, is an annual two day educational Exhibition organized once in a session. It is organized on any weekend of October or November. It is a tribute to the founder of the Kanohar Lal Trust Society, Late Seth Kanohar Lal ji on his Birth anniversary. As

"Education to equip our students for playing a meaningful role at home, workplace and in society with the emphasis on their employability", is the mission of the trust and the college, Saarthak is also aimed to provide our students a podium outside their classroom, where they can merge their theoretical knowledge of their respective subjects with creativity in a way so that they can understand the boring syllabi better and also use the knowledge in practical life too. The education system in the institution was good as in scheduled lectures, quizzes, debates etc. were organized for the students time to time, but it was not enough to enhance their knowledge and self confidence. And, one more thing that was lacking was the student's active participation in the organizing process. Then an idea came that why not organize such an event where students can present/sell their teaching subjects in an interesting way, so that education becomes edutainment. When the idea of organizing an educational event came into the mind, the foremost question was what to do?

And, how to involve more and more students in the practice? We wanted to organize an event through which students could:

- Learn new and/or difficult topics in a simpler method
- Transform themselves in a more conversant, self-dependent, socially responsible individual
- Get an opportunity to explore the answers of their queries themselves
- Get the proper counselling related to subjects for higher education career opportunities more clearly
- Form a teacher-student-parent bond for the overall development of the students through bringing all of them at one platform etc.
- Then we thought that let's start with the subject awareness and different career opportunities. Because most of the students do not know what is the real life use of any theoretical or practical subject. The practice Saarthak is a unique event organized for the students, by the students. It is conducted by all the students of all the institutions under the Kanohar Lal Trust Society on the playground of KLSMM

College. All the 11 departments along with the Rangers and Sports committee organize their stalls. The whole process undergoes the following stages: • Conceptualization of the themes: Students conceptualize and finalize the theme of their stall with the mutual consent of their teachers and mentors, on the paper/topic they will be commencing work. • Selection And Research of the topic: Then the students start searching material thoroughly on the websites, books, newspapers, magazines finalizing on how many topics they will cover on their stall. Each department organizes and represents their themes and topics at the stalls separately. Students not only make the posters but also present the content to the guests. • Mode of Presentation: Every year departments choose different themes/topics/papers and decide a name of their stalls. They display their topics through attractive charts, posters, models, banners and ppt. To create more interest and improve knowledge with awareness among the visitors/students they plan various quizzes, games, puzzles and activities related to the themes/social political events too. • Allotment of duties (At college departmental level) Every year, departmental Heads elect a teacher coordinator and a student co-coordinator for the event. Both of them are responsible for the organization of the event. Students are informed through verbal and written notices to register their names in any one of the three subjects they have opted (in B.A. only). All the Commerce, B. Ed. and the other P.G. students participate in the stalls of their respective subjects. We try to engage as many students as we can as per their interest aptitude for example making posters/ searching research material/ organizing the event/propaganda and publicity/ making power point presentations/public dealing or describing the charts on the stall/discipline/first aid etc. • Pre-event Publicity and Invitation process for the event: The pre event publicity of this event begins around 34 weeks before the event. All the departments display their publicity posters on the pre decided places in the college and departmental display boards. It covers the main themes of the stalls. The invitation process is also quite transparent. The college coordinator of the Saarthak prepares the invitation with a flyer (contains the brief description of the stalls of previous year) for the guests (Parent and/or other Guests) at three levels i.e. invitation by the college/Trust to the eminent academicians/bureaucrats/formal principals/trustees/HODs/Media professional etc. All the departments also invite the eminent teachers/social workers and eminent alumni of the department whose presence can be beneficial for the students. And any student (participating or not participating) can also invite their parent/guardian for the event. • Method of encouragement: To encourage the students for their active participation in the successful organization of the event, Kanohar Lal Trust Society honours the students with a certificate duly signed by the institution Head, Saarthak coordinator and the departmental coordinator. • Funding Agency: All the expenditures related to the event are entirely borne by the college/Trust, and no student spends even a penny for the event. All the departments receive the estimated amount for the stall in advance from the finance in-charge of Saarthak. • Appraisal of Saarthak: After Saarthak, a meeting is called by the principal/President of the Trust for appraisal (department-wise positive and negative points with suggestions for next year) of the event. Evidence of Success: It has been six years since we are organizing Saarthak. Every year we are displaying new topics in each and every departmental stall, adding to the knowledge and confidence level of the students, enabling them to use their knowledge in a useful manner. Best Practice 3: Installation of solar panels on the terrace of the college building incurring a cost of Rs. 825125.00 was done to reduce the carbon footprint of the college and to create a sustainable and renewable source of energy. this move was in accordance with the environment friendly measures taken by the college management.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<https://www.kanochar.org/klpg/links>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is working to provide education to equip our students for playing a meaningful role at home, workplace and in society on their employability. To fulfill this vision, the college has been doing the following efforts • We provide subject knowledge as well as essential life Skills of Modern day living to the Students. To provide this knowledge we conduct participative interactive class room teaching. There are regular workshops, guest lectures and various academic non-academic competitions throughout the session. Experiential activities and field visits are also conducted by the college. Group discussions, movie screening, remedial classes are also conducted. Lots of efforts are being taken to inculcate ICT in teaching learning. For making this possible, every department in the college is ICT equipped. Campus is Wi-Fi enabled and there is a well equipped computer lab.

Provide the weblink of the institution

<https://www.kanochar.org/klpg/links>

8.Future Plans of Actions for Next Academic Year

Plans of institution for next year (2020-21) • Interview for the vacant post of the self-finance faculty will be done before the starting of the next session. • Two days orientation program will be conducted for the faculties. • Induction program of the students will be done online in their respective departments prior to the starting of the regular classes. • In college educational app will be developed for online teaching. • Teachers will be encouraged to develop e-content. • Classes will be taken online and offline mode. • Students will be given online assignments. • Efforts will be made to make teaching more effective by using different modes of teaching. • Students will be made aware about the rule of the university regarding short attendance and their parents will be informed by college regarding their wards short attendance. • Alumni meet will be conducted in the month of December. • Different activities like guest lectures, debates, seminars and extempore will be conducted throughout the session. • Remedial classes of Hindi language will be incorporated in the time table. • Guest lecture on health issues should be organized. • Regular visit of female doctor will be arranged in the campus. • Workshop will be organized on yoga and meditation. • Farewell party will be conducted in the month of May. • Cultural program will be organized in the month of February. • Awareness will be created among the students about the safety of females. They will be made aware about different types of cyber crime and how to protect themselves from it. • Sports day will be organized . • Saarthak will be organized in the month of November. • One day program for non-teaching staff will be organised by Samata group. • One day program will be organised for teaching staff by Sankalp group. • Students will be made aware about different government policies. • Students will be encouraged to join different committees by informing them about committees through interactive posters. • Digital Committee will be made to encourage ICT learning in students. • Guest lectures will be organised on different types of government and non-government competitions. • Extension activities will be conducted through NSS and B.Ed students. • Classes for TET exam will be conducted for B.Ed students. • Different academic activities will be organised for the B.Ed students. • Olympiads and plays will be conducted in commerce department. • Career counselling cell will be made in the college.

